

**DSCP - GENERAL AND INDUSTRIAL COMMODITY DIRECTORATE  
SIMPLIFIED PURCHASE AGREEMENT SEP 1999  
(Revision # 5, JUL 2003)**

---

**Enclosure 3**

**PROCUREMENT AUTOMATED CONTRACT EVALUATION (PACE) POLICY**

**I. GENERAL POLICY**

a. This document provides the rules and lists of clauses/provisions applicable to Requests for Quote (RFQs) and Purchase Orders issued by the Defense Supply Center Philadelphia (DSCP) for PACE purchases of **\$100,000** and below.

b. SASPS II "T" and "U" solicitations issued on the Procurement Gateway are candidates for automated award by PACE (unless excluded below) when the dollar value of the acquisition is estimated at **\$100,000** or below and the solicitation terms are inspection and acceptance at destination. (Note: All "T" type solicitations are issued on an F.O.B. destination basis.)

c. The following items are exceptions from PACE, and will be evaluated and awarded manually:

- Flight Safety Critical items
- Life Support items
- Source Controlled items
- Hazardous material
- Surplus material
- Qualified Product List (QPL) items
- Qualified Manufacturer List (QML)/Qualified Supplier List (QSL)
- Foreign Material
- First Article Testing (FAT) or other special testing
- Section 8(a), Federal Prison Industries(FPI) and Javits-Wagner-O'Day(JWOD) items

d. PACE evaluation and award is FULLY AUTOMATED. There is no buyer to review offers or any data supplied under separate cover; therefore, only QUOTE TYPE "BI" (BID WITHOUT EXCEPTION) will be accepted for consideration.

e. For PACE candidate solicitations, all clauses/provisions in Part 1 of this section are applicable. Clauses in Part 2 of this section are applicable as indicated by the instructions for use.

f. Purchase orders awarded by PACE are identified by a "V" in the ninth position of the Purchase Order Number (e.g., SP0540-98-V-1234). The award will also have a statement referencing this document (PACE Rules and Clauses) on the face of the DD Form 1155 or the second page of the award. When a "V" is in the ninth position of the Purchase Order number, all clauses in Part 1 of this document are applicable to the order. Clauses/provisions/notices in Part 2 of this document are applicable as indicated by the instructions at each cite.

**II. CERTIFICATIONS:**

a. All information requested in DLAD Clause 52.213-9004, Offeror Representations, Certifications, and Fill-In Information - Electronic Commerce, must be provided in the vendor's quote.

**DSCP - GENERAL AND INDUSTRIAL COMMODITY DIRECTORATE**  
**SIMPLIFIED PURCHASE AGREEMENT SEP 1999**  
**(Revision # 5, JUL 2003)**

---

b. Acquisitions over \$2,500 for certain items require certification that no child labor was used to produce the items. The list of products requiring contractor certification is located at <http://www.dol.gov/dol/ilab>. Currently the list includes only food items, bamboo, hand-made bricks, and rubber. Contractors are required to check the list and certify regarding child labor if the offered items are listed. Place the certification in the remarks area of the quotation.

III. SMALL BUSINESS SET-ASIDES: Acquisitions with a dollar value exceeding \$2,500 are set-aside for small business when the Request for Quotation (RFQ) posted on the Procurement Gateway includes a statement such as "Notice of Small Business Set-Aside." FAR Clause 52.219-6, Notice of Total Small Business Set-Aside, applies. For acquisitions between \$2,500 and \$25,000, clause 52.219-6 Alternate I applies whereby the Small Business Administration has determined that the nonmanufacturer rule is waived.

IV. PRICE REASONABLENESS: Post award pricing reviews will be performed to ensure that prices paid are reasonable. Instances of suspected overpricing will be investigated.

V. CONDITIONS FOR PACE:

a. SUBMISSION OF QUOTATIONS: PACE may select an awardee immediately after the RFQ closes; therefore, quotations should be submitted promptly.

b. PRICE AND DELIVERY ARE THE EVALUATION FACTORS. (Quality may also be evaluated if Automated Best Value System (AVBS) applies.)

c. AWARD MAY BE BASED ON EARLIER DELIVERY RATHER THAN LOWEST PRICE.

d. AWARD WILL BE MADE ON AN "ALL OR NONE" BASIS.

e. TERMS AND CONDITIONS: To be considered for a PACE automated award, offers must comply with the following:

1. Quotation on an F.O.B. Destination basis.

2. The exact item requested must be offered, or an item identified as: 1) a previously approved alternate or 2) a superseding part number.

3. NO exceptions can be taken to quantity, packaging, or marking, as stated in the solicitation.

4. If the RFQ specifies inspection and acceptance at origin, origin inspection is mandatory.

5. Variations in quantity ARE NOT authorized.

6. Statements made in the remarks section of your quotation will be deemed exceptions and will render your quotation ineligible for an automated award.

7. Quotations for other than "new" material (as defined in FAR clause 52.211-5) are ineligible for an automated award.

**DSCP - GENERAL AND INDUSTRIAL COMMODITY DIRECTORATE**  
**SIMPLIFIED PURCHASE AGREEMENT SEP 1999**  
**(Revision # 5, JUL 2003)**

---

VI. DELIVERY EVALUATION FACTOR

a. Each RFQ will cite a Requested Delivery Date (RDD). A Delivery Evaluation Factor (DEF) will be applied to any quoted delivery term that differs from the term requested by the RDD. This factor will be used to compute your DEF price used in the evaluation of offers.

b. To determine the number of delivery days requested (requested delivery term), subtract the Julian date of the PURCHASE REQUEST (PR) NUMBER (PR positions 4-8) from the RDD. The result is the requested delivery term.

c. EXAMPLE: PR YPI99142000015 (99142 Julian) and RDD of 99 Jul 06 (99187 Julian).

$$99187 - 99142 = 45 \text{ days}$$

d. For evaluation purposes, DEF decreases your evaluated price when your quoted delivery term is shorter than the requested delivery term. For evaluation purposes, DEF increases your evaluated price when your quoted delivery term is longer than the requested delivery term. When your quoted delivery is the same as the requested delivery term, DEF neither decreases nor increases your evaluated price; it is the same as your quoted price. The application of DEF could result in award to an offeror with a higher price but a shorter delivery term.

If for any reason the award is made manually, DSCP will award to the contractor with the lowest acceptable DEF price where DEF has been applied and the Contracting Officer determines the Government will receive a better value by paying a higher price for an earlier delivery. Automated Best Value System (ABVS) may also apply, see paragraph 12(b) of this agreement.

**CAUTION:** When DSCP awards to other than the low offeror because the successful offeror's shorter delivery term resulted in the lowest evaluated price, on-time delivery is mandatory. Should the awardee fail to meet its quoted delivery term as incorporated in the Purchase Order due to a contractor caused delay, the Government may collect from the contractor an amount equal to the difference between the otherwise low offeror's quoted total price and the awardee's total price plus \$250 administrative costs. The Government is also not precluded from seeking additional consideration commensurate with the delivery extension requested.

DSCP may preclude contractors who repeatedly deliver after the Purchase Order delivery date from receiving future PACE awards. Late delivery due to contractor caused delay will impact Automated Best Value System (ABVS) scores.

VII. ALTERNATE OFFERS

a. Alternate offers will not be considered for PACE automated awards.

b. Alternate items may be submitted for acceptance for future procurements. Submit your request, citing the National Stock Number (NSN) and including technical data as outlined in DLAD clause 52.217-9002, CONDITIONS FOR EVALUATION AND ACCEPTANCE OF OFFERS FOR PART NUMBERED ITEMS (DPACS clause number L018) in Section L of the DSCP Master Solicitation, to the following address:

Defense Supply Center Philadelphia  
Competition Advocate  
ATTN: DSCP-PI

**DSCP - GENERAL AND INDUSTRIAL COMMODITY DIRECTORATE  
SIMPLIFIED PURCHASE AGREEMENT SEP 1999  
(Revision # 5, JUL 2003)**

---

700 Robbins Avenue  
Philadelphia, PA 19111-5096

---

**MANDATORY PROVISION/CLAUSE LIST FOR PACE PURCHASES**

**FAR 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)**

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at these URLs:

FAR

<http://www.arnet.gov/far>  
<http://farsite.hill.af.mil/Vffar.htm>

DFARS

<http://www.acq.osd.mil/dp/dars/dfars.html>  
<http://www.acq.osd.mil/dp/dars/dfartrs.html>\*  
<http://www.farsite.hill.af.mil/Vfdfar1.htm>

DSCP

[http://www.dscp.dla.mil/contract/dgpa/Part52\\_Interface.doc](http://www.dscp.dla.mil/contract/dgpa/Part52_Interface.doc)

\*Site for DFARS clauses that have not yet been incorporated into the DFARS via Change Notices.

(End of Provision)

**FAR 52.252-2, CLAUSES INCORPORATED BY REFERENCE (FEB 1998)**

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

See URLs listed in FAR 52.252-1, Solicitation Provisions Incorporated By Reference (FEB 1998) listed paragraph above.

(End of Clause)

---

**PACE Provisions/Clauses Part 1**

Clauses in Part 1 are applicable to all PACE solicitations and purchase orders. Provisions in Part 1 are applicable to all PACE solicitations.

<u>DPACS CODE</u>	<u>PROVISION #</u>	<u>TITLE</u>
1171	52.233-9000	Agency Protests (SEP 1999) DLAD

**DSCP - GENERAL AND INDUSTRIAL COMMODITY DIRECTORATE  
SIMPLIFIED PURCHASE AGREEMENT SEP 1999  
(Revision # 5, JUL 2003)**

K009	52.213-9004	Offeror Representations, Certifications, and Fill-In Information - Electronic Commerce (NOV 2002) DLAD
K048	52.204-3	Taxpayer Identification (OCT 1998) FAR
L022	52.211-9I22	Availability of Drawings, Specifications, and Standards (JUL 2000) DSCP
L032	52.211-14	Notice of Priority Rating for National Defense Use (SEP 1990) FAR
L068	252.204-7004	Required Central Contractor Registration (MAR 1998) DLAD

<u>DPACS CODE</u>	<u>CLAUSE #</u>	<u>TITLE</u>
D006	NOTICE #2	Treatment of Non-Manufactured Wood Pallets and Containers (JAN 2003) DSCP <i>(See para 33 of SPA for text)</i>
E010	52.246-2	Inspection of Supplies - Fixed Price (AUG 1996) FAR
E011	52.246-9I04	Destination Inspection and Acceptance (JAN 1989) DSCP
F002	52.247-9I03	Consignment and Addressing Instructions (JUL 1998) DSCP
F007	52.247-34	F.O.B. Destination (NOV 1991) FAR
F012	52.211-9I07	Accelerated Delivery (SEP 1990) DSCP
F015	52.247-48	F.O.B. Destination - Evidence of Shipment (FEB 1999) FAR <i>(Only for Source Inspected buys)</i>
I001	52.214-9I12	General Provisions/Clauses (MAY 2003) DSCP <i>Only the following clauses contained within 52.214-9I12 pertain to PACE solicitations and orders:</i>
	252.204-7003	Control of Government Personnel Work Product (APR 1992) DFARS
	52.211-2	Availability of Specifications Listed in DoD Index of Specifications and Standards (DoDISS) and Descriptions Listed in the Acquisition Management System and Data Requirements Control List (DEC 1999) FAR
	52.211-15	Defense Priority and Allocation Requirements (SEP 1990) FAR
	52.211-17	Delivery of Excess Quantities (SEP 1989) FAR
	52.215-8	Order of Precedence (OCT 1997) FAR
	52.232-8	Discounts for Prompt Payment (FEB 2002) FAR
	52.232-25	Prompt Payment (FEB 2002) FAR
	52.233-1	Disputes (JUL 2002) FAR
	52.233-3	Protest After Award (AUG 1996) FAR
	52.252-6	Authorized Deviations in Clauses (APR 1984) FAR
I005	52.211-9002	Priority Rating (MAR 2000) DLAD
I032	52.232-1	Payments (APR 1984) FAR

**DSCP - GENERAL AND INDUSTRIAL COMMODITY DIRECTORATE  
SIMPLIFIED PURCHASE AGREEMENT SEP 1999  
(Revision # 5, JUL 2003)**

---

L053                      52.215-8                      Order of Precedence - Uniform Contract Format (OCT 1997) FAR

---

**PACE Provisions/Clauses Part 2**

Clauses/provisions/notices in Part 2 may be applicable to the PACE solicitation and purchase order. To determine applicability, read the instructions at each clause/provision/notice below.

<u>DPACS CODE</u>	<u>PROVISION #</u>	<u>TITLE</u>
E009	52.246-9I08	Inspection and Acceptance Provisions (SEP 1990) DSCP <i>(Applies to acquisitions that require inspection at source.)</i>
I052	252.225-7001	Buy American Act and Balance of Payments Program (APR 2003) DFARS <i>(Applies to all acquisitions between \$2,500 and \$25,000 and to acquisitions above \$25,000 except when it is restricted to domestic end products (as stated in FAR 6.3), an exception to the Buy American Act applies or an exception to the Balance of Payment Programs applies.)</i>
K005	52.223-4	Recovered Material Certification (OCT 1997) FAR <i>(Applies to acquisitions when the item description cites a federal or military specification.)</i>
K006	52.229-9000	Kentucky Sales and Use Tax Exemption (DEC 1984) DLAD <i>(Applies when acquisition is subject to Kentucky Sales and Use Tax.)</i>

<u>DPACS CODE</u>	<u>CLAUSE #</u>	<u>TITLE</u>
D004	52.211-9008	Bar Coding Requirements for Direct Vendor Delivery (DVD) SHIPMENTS (DEC 2001) DLAD <i>(Applies when the acquisition will be shipped to a location other than a DLA Distribution Depot, i.e., direct vendor delivery (DVD).)</i>
E001	52.246-9I06	Distribution Of Material Inspection And Receiving Report (DEC 2002) DSCP <i>(Solicitations and purchase orders which require source inspection, or are for Foreign Military Sale.)</i>
E014	52.246-9I14	Additional Requirements – Material Inspection and Receiving Report (FEB 1996) DSCP <i>(Applies to acquisitions of wood products which require export shipment.)</i>
E015	52.246-9I13	Inspection Standards, Wood Products (FEB 1996) DSCP <i>(Applies to acquisitions of wood products.)</i>
F009	52.247-52	Clearance & Documentation Requirements - Shipments to DoD Air or Water Terminal Transshipment Points (JUL 2002) FAR <i>(Applies when shipments will be consigned to DoD air or water terminal transshipment points.)</i>
F046	52.247-9I19	Export Delivery Terms, Wood Products (FEB 1996) DSCP <i>(Applies to acquisitions of wood products requiring export shipment.)</i>
F048	52.247-9I22	Transportation of Wood Products (FEB 1996) DSCP <i>(Applies to acquisitions of wood products.)</i>

**DSCP - GENERAL AND INDUSTRIAL COMMODITY DIRECTORATE  
SIMPLIFIED PURCHASE AGREEMENT SEP 1999  
(Revision # 5, JUL 2003)**

---

F049	52.247-9I23	Alaskan, Hawaiian or Puerto Rican Requirement (FEB 1996) DSCP <i>(Applies to acquisitions of wood products which require delivery to Alaska, Hawaii, or Puerto Rico.)</i>
F050	52.211-9I06	SHORT LENGTHS OF FILM (JUL 1996) DSCP <i>(Applies to acquisitions for for photographic film that involve purchase of random lengths.)</i>
G006	52.242-9I02	Delegation of Additional Contract Administration Functions (SEP 1990) DSCP <i>(Purchase orders assigned to a field contract administration office for administration.)</i>
G009	52.242-9I04	Distribution of Delinquency Report (JUL 1997) DSCP <i>(Purchase orders assigned to a field contract administration office for administration.)</i>
H014	52.211-9I12	Claim for Evaluation Differential (AUG 2002) DSCP <i>Purchase Orders based on payment of a differential under the DEF program, i.e., "W" awards)</i>
I001	52.214-9I12	General Provisions/Clauses (AUG 2002) DSCP <i>Only the following clauses contained within 52.214-9I12 pertain to PACE solicitations and orders:</i>
	52.222-3	Convict Labor (AUG 1996) FAR <i>(Applies when acquisition exceeds \$2,500 but is less than \$10,000 unless performed outside the U.S., its possessions and territories.)</i>
	52.222-20	Walsh-Healey Public Contracts Act (DEC 1996) FAR <i>(Applies when acquisition exceeds \$10,000 unless performed outside the U.S. its possessions and territories.)</i>
	52.222-21	Prohibition of Segregated Facilities (FEB 1999) FAR <i>(Applies when acquisition exceeds \$10,000 except service contracts, delivery orders to FPI, and orders performed outside the U.S., its possessions and territories.)</i>
	52.222-26	Equal Opportunity (APR 2002) FAR <i>(Applies when acquisition exceeds \$10,000 unless performed outside the U.S., its possessions and territories.)</i>
	52.222-35	Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (DEC 2001) FAR <i>(Applies when acquisition exceeds \$10,000 unless performed outside the U.S., its possessions and territories.)</i>
	52.222-36	Affirmative Action for Workers With Disabilities (JUN 1998) FAR <i>(Applies when acquisition exceeds \$10,000 unless performed outside the U.S., its possessions and territories.)</i>
	52.222-37	Employment Reports on Disabled Veterans and Veterans of the Vietnam Era (DEC 2001) FAR <i>(Applies when acquisition exceeds \$10,000 unless performed outside the U.S., its possessions and territories.)</i>
	252.225-7002	Qualifying Country Sources as Subcontractors (DEC 1991) DFARS <i>(Applies when the acquisition exceeds \$2,500 unless set-aside for small business, then in accordance with FAR clause 52.219-6 (see I075 below), the product of a small domestic manufacturer must be supplied).</i>

**DSCP - GENERAL AND INDUSTRIAL COMMODITY DIRECTORATE  
SIMPLIFIED PURCHASE AGREEMENT SEP 1999  
(Revision # 5, JUL 2003)**

	52.232-23	Assignment of Claims (JAN 1986) FAR <i>(Applies when acquisition exceeds \$2,500.)</i>
	52.242-17	Government Delay of Work (APR 1984) FAR <i>(Applies to acquisitions for other than commercial items.)</i>
I046	52.213-1	Fast Pay Procedures (FEB 1998) FAR <i>(Applies to acquisitions which are direct vendor deliveries, including Foreign Military Sales (FMS) requirements.)</i>
I060	252.225-7013	Duty-Free Entry (APR 2003) DFARS <i>(Applies when acquisition exceeds \$2,500 except when set-aside for small business or when the supplies will be shipped directly from a source outside the U.S. to a customer outside the U.S.)</i>
I068	252.225-7028	Exclusionary Policies And Practices Of Foreign Governments (APR 2003) DFARS <i>(Purchase orders for Foreign Military Sale.)</i>
I073	252.225-7030	Restriction on Acquisition of Carbon, Alloy, and Armor Steel Plate (APR 2003) DFARS <i>(Applies to acquisitions for Carbon, Alloy and Armor Steel Plate.)</i>
I075	52.219-6	Notice of Total Small Business Set-Aside (JUL 1996) FAR <i>(Applies when the acquisition exceeds \$2,500 and is set-aside for small business, unless 52.219-6 Alt I applies, see I180 below.)</i>
I142	252.225-7036	North American Free Trade Agreement (NAFTA) Implementation (APR 2003) DFARS <i>(Applies when acquisition exceeds \$53,150 in FSG's 22, 24, 30, 32, 35, 37-42, 45, 46, 49, 53-56, 61-63, 66, 67, 73, 74, 76, 81, 91, 94 and 96 except for Small business Set-Asides.)</i>
I159	52.223-9I01	Anti-Stain Treatment (Untreated Wood Products) (FEB 1996) DSCP <i>(Applies to acquisitions of timbers, see item description.)</i>
I160	52.247-9I29	Shipments to Government Packing Facilities: Foam in Place (OCT 2000) DSCP <i>(Applies to acquisitions for vitreous china when "Foam In Place" or equivalent packaging is cited in the item description or Prep for Delivery.)</i>
I161	52.227-9I06	Commercial Manuals (MAR 2000) DSCP <i>(Applies to acquisitions of FSC 4110 and FSG 73 items. Not applicable to items for Naval Shipboard use.)</i>
I162	52.227-9I07	Commercial Manuals for Naval Shipboard Use Items (MAR 2000) DSCP <i>(Applies to acquisitions of FSC 4110 and FSG 73 items, where the item description cites naval shipboard use.)</i>
I163	52.211-9I03	Data Name Plates (JUN 1996) DSCP <i>(Applies to acquisitions of FSCs 4110, 7310, and 7320 items when commercial manuals are required.)</i>
I166	52.211-9I04	Edge Numbering of Aerial Film (JUL 1996) DSCP <i>(Applies to acquisitions for aerial film.)</i>
I169	52.244-6	Subcontracts for Commercial Items and Commercial Components (MAY 2002) FAR <i>(Applies to acquisitions for other than commercial items.)</i>

**DSCP - GENERAL AND INDUSTRIAL COMMODITY DIRECTORATE  
SIMPLIFIED PURCHASE AGREEMENT SEP 1999  
(Revision # 5, JUL 2003)**

---

I172	52.225-7036 Alternate I	Buy American Act – North American Free Trade Agreement Implementation Act – Balance of Payments Program (APR 2003) ALTERNATE I (APR 2003) DFARS <i>(Applies when acquisition exceeds \$53,150 in FSG's 22, 24, 30, 32, 35, 37-42, 45, 46, 49, 53-56, 61-63, 66, 67, 73, 74, 76, 81, 91, 94 and 96 except for Small business Set-Asides.)</i>
I173	52.223-7	Notice of Radioactive Materials (NOV 1991) FAR <i>(Applies to acquisitions for supplies which are, or which contain, radioactive materials.)</i>
I180	52.219-6 Alternate I	Notice of Total Small Business Set-Aside (JUL 1996), ALTERNATE I (OCT 1995) FAR <i>(Applies to acquisitions between \$2,500 and \$25,000 and for any other item(s) in which the SBA has determined that the waiver of the nonmanufacturer rule applies.)</i>
I194	52.232-33	Payment by Electronic Funds Transfer Central Contractor Registration (CCR) (MAY 1999) FAR <i>(Applies when acquisition requires Central Contractor Registration and payment will be made by EFT. Does not apply to purchases made with the Governmentwide Credit Card – micro-purchases of \$2,500 or less.)</i>
K025	252.225-7027	Restriction On Contingent Fees For Foreign Military Sales (APR 2003) DFARS <i>(Solicitations and purchase orders on behalf of the governments of Australia, Taiwan, Egypt, Greece, Israel, Japan, Jordan, Republic of Korea, Kuwait, Philippines, Saudi Arabia, Turkey, Thailand, or Venezuela unless agent's fee or commission has been identified and government approves in writing.)</i>
K065	52.246-9I10	Manufacturer's Identification Symbol Listing Requirement (FEB 2002) DSCP <i>(Applies to acquisitions for FSCs 5305, 5306, 5307, and 5310 when the item description contains the manufacturer's logo statement.)</i>
K090	52.211-9I23	Compliance with National Sanitation Foundation (NSF) Requirements (DEC 1996) DSCP <i>(Applies to acquisitions for items in FSC 41 and 73.)</i>
L069	252.211-7005	Substitutions for Military or Federal Specifications and Standards (MAR 1999) DFARS <i>(Applies to acquisitions exceeding \$2,500 that cite military or federal specifications and standards.)</i>
M039	52.227-9I08	Evaluation of Manuals (JUN 1996) DSCP <i>(Applies to acquisitions of FSC 4110 and FSG 73 items.)</i>